

MSG Meeting Action Items & Decisions

June 27,28, 2016

Action Items

Actor	Topic /Action Item	Action due by:
IA/Secretariat	Describe the review process for final products from today through November 2016	Today
IA/Secretariat	Memorialize the overall review process/procedures for 2017	November MSG
Secretariat/CBI	Add clarity on “self-selection” of sector representatives on the MSG within any FACA constraints	Today
State/Tribal Subcommittee	Consider language to clarify unique issues in AK for state and county write-ups	Summer
CSOs	Identify further data sources that would support county write-ups in greater detail (for future years’ reports)	November MSG
IA/!8F	Be clear about sources of data for State information	On-going

Action Items (2)

Actor	Topic /Action Item	Action due by:
BO & Mainstreaming Work Group	Prepare a draft beneficial ownership road map, including a clear problem statement/gaps analysis for MSG consideration at the 2016 Nov MSG meeting	November 2016
IA/Secretariat/ Intl EITI/Implementa-tion SC	Explore feasibility mainstreaming and bring back report and/or recommendations in Nov MSG	November 2016
DOI	Role of State Dept in MSG & way forward	November 2016
IA/Secrtariat/ Implmt SC	Consider validation risks and recommendations for way forward	November 2016
State/Tribal Opt In	Prepare second adaptive implementation request	November 2016

TOR addition

- Consistent with the MSG Charter, MSG membership will consist of representatives from government, industry and civil society. The Secretary of the Interior appoints the members and alternates as individuals. Any changes or vacancies in membership require a new appointment by the Secretary under the FACA nomination process as described in the Charter. MSG membership reflects the EITI requirement to include representation from government, industry, and civil society stakeholder sectors (Sectors). **The Secretary or her/his designee appoints members from a pool that has been vetted and recommended by each sector per the EITI requirement 1.4i of sectors self-selecting their representatives.**

Decisions

(Memorialized in Decision Matrix)

Actor	Action
MSG	Approved AML addition to be handed to 18F for visualization
	Approved Budget, Audit and Assurance Process addition to be handed to 18F with concurrent review by subject matter experts
	Approved Montana state “template” to be forwarded to 18F with flexibility for state uniqueness and future state/tribe submittals to be reviewed by sectors in “rolling” process
	Approved Coal Excise Tax contextual information to be handed over to 18F
	Approved 2016 Contextual Narrative outline with addition of “what is EITI and how to use data portal” and consider how to reflect multiple years reporting in details to come